

**Summary of Decisions Taken Under Delegated Powers – January 2015**

This notice gives detail of decisions taken within the organisation in accordance with the London Borough of Barnet’s Scheme of Delegation.

The decisions documented below are taken within the powers that the Council has delegated to Senior Officers. These decision makers are responsible for ensuring decisions are compliant with the decision making framework of the organisation which includes the Council’s Constitution, the Officer Scheme of Delegation, and budget and policy framework, as well as compliance with all relevant Legal considerations.

**Delivery Unit:** Children’s Service

**Contact:** Yogita Popat, [yogita.popat@barnet.gov.uk](mailto:yogita.popat@barnet.gov.uk), 0208 359 7283

Ronit Green, [ronit.green@barnet.gov.uk](mailto:ronit.green@barnet.gov.uk), 0208 359 6248

Edward Gilbert, [edward.gilbert@barnet.gov.uk](mailto:edward.gilbert@barnet.gov.uk), 0208 359 3469

TITLE	DATE OF DECISION	DECISION TAKER	SUMMARY OF DECISION
Minor re-grading of the following two posts: <ul style="list-style-type: none"> <li>• Operations and Customer services Manager</li> </ul> Operations Support Officer	22 September 2014	Family Services Director	<p><u>1.1 Operations and Customer Services Manager</u>                      This was an existing post previously graded at SCP 47 - 50. In the restructure this post acquired additional responsibility for the Home and Mobile Library Service alongside retention of all previous areas of responsibility. The post was graded at SCP 43 – 46.</p> <p>In May 2014 the post-holder requested a re-evaluation of this grading and identified some areas that were missing from the current role profile. This included the requirement to act as an out-of-hours emergency contact for libraries during evenings and weekends. The role profile was updated with this information and</p>

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			<p>the post re-evaluated at SCP 45 – 48. The additional cost of this revised grading totals £2,512.55 including on costs.</p> <p><u>1.2 Operations Support Officer</u> This was a new post created in the re-structure to manage the day to day deployment of staff within the library service. The post was evaluated at SCP 18 - 21.</p> <p>In June 2014 the post-holder requested a re-evaluation of her role profile and its grading. It was felt that the decision-making requirements of the post had not been adequately reflected in the original role profile and necessitated the management of far more complexity than had been previously envisaged. The post was re-evaluated at SCP 22- 25.</p> <p>The additional cost of this revised grading totals £3,301.49 including on costs.</p> <p>Each re-grading involves a single member of staff. It is proposed to back-date this re-grading to April 2014.</p>

**Delivery Unit:** Commissioning Group

**Contact:**

Gabrielle Melvin, [Gabrielle.melvin@barnet.gov.uk](mailto:Gabrielle.melvin@barnet.gov.uk), 0208 359 7973

Cara Elkins, [Cara.elkins@barnet.gov.uk](mailto:Cara.elkins@barnet.gov.uk), 0208 359 5694

Paul Frost, [paul.frost@barnet.gov.uk](mailto:paul.frost@barnet.gov.uk), 0208 359 2205

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Authority to seal the Grahame Park Nomination Rights Deed	27/01/15	Commissioning Director, Growth & Development	A decision of the Cabinet Resources Committee on the 24th July 2006 that the Council enters into a Principal Development Agreement (PDA) with Choices for Grahame Park (CFGP) a special delivery vehicle created by Genesis Housing Association. The Council entered into the PDA on the 30th January 2007. Pursuant to schedule 6 of the PDA the Council was authorised to seal the Grahame Park Nomination Rights Deed.
Provision of Financial Advisor – Development of Barnet Homes Management Agreement. Stage 2 – Options Review of Housing Services	02.02.15	Commissioning Director, Growth & Development	<p>The London Borough of Barnet issued an Invitation to Quote for the provision of a financial advisor to provide a comprehensive financial appraisal as part of an Options Review of the services currently provided by Barnet Homes, and consideration of new and alternative arrangements to deliver its strategic objectives.</p> <p>One submission was received which has been evaluated to confirm it meets requirements. The Commercial and Customer Services Director has concurred to a single tender action due to only one response during competition.</p> <p>I am therefore authorising the appointment of CIH Consultancy to carry out the work for an overall capped fee of £29,800 excluding VAT until April 2015.</p>

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To support client-side activity in the development of the LBB future accommodation requirements Strategic Business Case (SBC).	15/01/15	Head of Estates Management	Acceptance of the attached proposal, submitted by PA Consulting, in order to best ensure that all relevant strategic, economic, commercial, financial and implementation considerations are appropriately considered for LBB's future accommodation requirements
External validation for Education Alternative Delivery Model project – contract extension	19/01/15	Commercial & Customer Service Director	<p>The Education and Skills Alternative Delivery Model project has been set up to identify and assess possible alternative delivery models for the Education &amp; Skills Delivery unit in light of changes to the local and national education context as well as the requirement to make significant revenue savings. The final Outline Business Case has been approved by the Children, Education, Libraries and Safeguarding Committee and, subject to confirmation of this decision by Full Council, the commencement of procurement is imminent.</p> <p>Support to the project is being provided independently from the CSG contract, due to potential conflicts of interest. Due to the unforeseen absence of the project's Procurement Lead contractor, there is an urgent requirement for immediate assistance to finalise the procurement documentation in order to ensure that the OJEU notice is published on time and the overall project timescales are not delayed.</p> <p>iMPower have been providing specialist advice on the commercial aspects of the project (see full Delegated Powers Report of 3rd July 2014 and summary Delegated Powers Report of 19th November 2014 for details). Due to their existing</p>

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**Delivery Unit: Re****Contact:** Paul Shipway: [paul.shipway@barnet.gov.uk](mailto:paul.shipway@barnet.gov.uk)Maria Lugangira: [maria.lugangira@barnet.gov.uk](mailto:maria.lugangira@barnet.gov.uk)

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West Hendon Regeneration Project - 21 Marriotts Close	16/01/15	Chief Executive	<p>1) Approval is sought to enter into the Deed of undertaking between The Mayor and Burgesses of the London Borough of Barnet, and Eastern Power Networks plc. Eastern Power Networks Plc is a statutory undertaker and the owner and/or occupier of a substation within phase 3b of the West Hendon Regeneration Project. On 17 June 2014, the Council made the London Borough of Barnet (West Hendon Regeneration Area) Compulsory Purchase Order No 1 2014 ("the Order"). Eastern Power Networks Plc submitted an objection to the Order to the Secretary of State subject to the completion of a Deed of Undertaking securing rights pertaining to its statutory undertaking. Both the Council and its development partner are parties to the Undertaking – from the date that the Council transfers the relevant land to the developer (BMLLP) and/or the developer enters the land under a works licence granted by the Council, liability for performing the obligations under the deed will transfer to the developer. Prior to that date the Council will assume responsibility, however, given that the Council will not be undertaking any works in relation to the development the obligations are unlikely to trigger. This agreement will allow Eastern Power Networks to withdraw their objection to the CPO which is going to public inquiry on 20th January 2015.</p> <p>2) Approval is sought to enter into a Nominations Deed</p>

			<p>between Metropolitan Housing Trust Limited and the Mayor and Burgesses of the London Borough of Barnet, the Deed gives the Council the right to nominate Prospective tenants to the Affordable Nomination Units in accordance with the provisions of the Deed as set out in schedule 11 of the PDA.</p>
<p>Objections received following a statutory consultation on proposals to introduce new and amended waiting restrictions or make changes to the parking layout on:</p> <p>Edgwarebury Lane HA8, The Fairway NW7, Friary Road N12, Fredericks Place N12, Longmore Avenue at its junction with Cranbrook Road EN4, on Blandford Close N2, Chase Way N14 and Hendon Lane junction with Arden Road N3</p>	29/01/15	Assistant Director Strategic Planning, Regeneration and Transport	<p>Following the decisions of Delegated Powers Reports approved on the 23 July 2014 on the 23 October 2014 relating to proposed new and amended parking restrictions on street at various locations throughout the Borough a statutory consultation was carried out on proposals to amend and introduce parking restrictions on the roads mentioned:</p> <ul style="list-style-type: none"> <li>• Proposed introduction to ‘at any time’ waiting restriction on Blandford Close near its junction with A1 Lyttelton Road, N2.</li> <li>• Proposed introduction of at any time restrictions at the junction Hendon Lane and Arden Road.</li> <li>• Proposed introduction of the resident permit holders only parking bays operating between the hours of 10am -11am outside Nos. 29, 31 and 50 Pattison Road NW2.</li> <li>• Proposed to removal of the existing 8am – 5pm Monday – Friday and Saturday 8am – 1pm waiting restrictions outside Nos.58 - 72 and Nos. 82-88 The Fairway, NW7.</li> <li>• Proposed upgrade of the existing 9am – 5pm Monday-Friday waiting restrictions at the junction of Fredericks Place and Whittington Mews to ‘at any time’ waiting restrictions.</li> <li>• Proposed conversion of the existing Monday - Saturday resident/business permit holders only parking bay</li> </ul>

			<p>opposite Nos.46 – 50 Friary Road N12 operating between the hours of 9am – 5pm Monday - Saturday into a resident permit /business permit and pay by phone parking operating between the hours of 9am – 5pm Monday – Saturday.</p> <ul style="list-style-type: none"> <li>• Proposal to remove an existing resident permit parking bay operating between the hours of 10am -11am Monday – Friday outside No.78 Edgwarebury Lane, HA8.</li> <li>• New and amended waiting restrictions at Chase Way, Cowper Road and Burleigh Gardens, N14.</li> <li>• Proposed introduction of at any time restrictions at the junction of Cranbrook Road and Longmore Avenue, EN4</li> </ul>
<p>This report details the objections to the proposals to introduce designated disabled parking spaces in Grange Avenue EN4, 7 Parklea Close NW9 and confirms that the designated disabled parking spaces should progress as originally proposed.</p> <p>The report also considers that an application for a designated disabled bay outside No. 39 Fursby Avenue N3 should</p>	<p>29/01/15</p>	<p>Assistant Director Strategic Planning, Regeneration and Transport</p>	<p>In October 1994 the Public Works Committee amended the prevailing criteria for the provision of disabled parking bays and allowed for bays to be provided where the revised criteria were met. Where the criteria were not met, but it was considered that the case was deserving, provision existed for the matter to be considered further through the appropriate decision-making channels.</p> <p>In April 2013 the Council amended its criteria for implementing disabled parking bays. The criteria are set out in the Cabinet Resources Committee Report – Wednesday 7 November 2012 – Item 10 - Adult Passenger Transport Policy.</p> <p>Amongst other things, the revised criteria require applicants to be in receipt of the higher rate mobility Disability Living Allowance or the higher rate Attendance Allowance. In addition, bays should not be provided where the applicant has suitable off-street parking facilities.</p>



<p>progress to a statutory consultation.</p>			<ul style="list-style-type: none"> <li>• Grange Avenue EN4.</li> <li>• Parklea Close NW9.</li> <li>• Fursby Avenue N3</li> </ul>
<p>This report details the objections to the proposals to remove parking spaces to provide vehicle crossovers outside 43 Highwood Avenue N12 and 43 Redbourne Avenue N3 and confirm that removal of the spaces should progress as originally proposed.</p>	<p>29/01/15</p>	<p>Assistant Director Strategic Planning, Regeneration and Transport</p>	<p>The Traffic Management Act 2004 places an obligation on authorities to ensure the expeditious movement of traffic on their road network. Authorities are required to make arrangements as they consider appropriate for planning and carrying out the action to be taken in performing the duty.</p> <p>The Council as Highway Authority has the necessary legal powers to introduce or amend Traffic Management Orders through the Road Traffic Regulation Act 1984.</p> <ul style="list-style-type: none"> <li>• 43 Highwood Avenue, N12</li> <li>• 43 Redbourne Avenue, N3</li> </ul>
<p>East Barnet Road Zebra Crossing Enhancement</p>	<p>22/01/15</p>	<p>Assistant Director Strategic Planning, Regeneration and Transport</p>	<p>A request from a local Ward Councillor was received in March 2014 which raises a concern in regards to the difficulty experienced by residents in crossing East Barnet Road. Local residents have highlighted that vehicles from both approaches do not stop at the Zebra crossing while pedestrians are waiting at the footway or when crossing the road.</p> <p>Following initial investigation work in response to the concerns, it is proposed that a new island is to be introduced at the existing Zebra crossing. This would assist in improving safety for pedestrians and have the effect of reducing the speed of traffic at this location.</p>

**Delivery Unit:** Adults Services

**Contacts:** Sarah Perrin, [Sarah.Perrin@Barnet.gov.uk](mailto:Sarah.Perrin@Barnet.gov.uk), 020 8359 3487

Anita Vukomanovic, [Anita.Vukomanovic@Barnet.gov.uk](mailto:Anita.Vukomanovic@Barnet.gov.uk), 0208359 7034

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Authorisation of Entry into a contract for Residential Services for an Adult Client	19.01.15	Interim Assistant Director Adult Social Care	<p>This report seeks approval to enter into a contract with Mental Health Care (Highfield Park) Limited for placement of an adult who is an older person.</p> <p>This placement has been selected to comply with the appropriate health and best practice, meets statutory requirements, has been subject to appropriate due diligence checks and has been approved by the Adults Funding Panel.</p>
Permission for a single source tender for the supply of ASC policies, procedures and guidelines.	02.02.15	Assistant Director Community and Wellbeing)	This summary DPR seeks authorisation to enter into a fixed price contract with Alan Berresford Ltd for the supply of ASC procedures and guidelines, as a single source procurement, within the Council's Contract Procedure Rules.